

COONDAPUR EDUCATION SOCIETY (Regd.)

(No. 36/75-76)
KUNDAPURA - 576201, Udipi District

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| ◆ H.M.M. English Medium Nursery, Primary School
email:hmmschool75@gmail.com
☎ : 231292 | ◆ R.N. Shetty P.U. College
email:sn182.pue@gmail.com
☎ : 231501 |
| ◆ V.K.R.A.M. English Medium High School
email:vkacharyaenghighschool@gmail.com
☎ : 231406 | ◆ Dr. B. B. Hegde First Grade College
email:bbhegdecollgeekundapur@rediffmail.com
☎ : 235588 |

PROCEEDINGS

Sri B. M. SUKUMAR SHETTY, PRESIDENT

Ref. No.....**No: CES/BBHC/HR:2022-23/42** Date **18/03/2023**.....

**Sub : Dr. B. B. Hegde First Grade College, Kundapura –
Appointment of Faculty (Contract Basis)**

Ms. Vinutha H. S.
D/o. Suresh
Mallikarjuna Nagar
Madikeri, Kodagu – 571201

Dear Ms. Vinutha H. S.,

We are pleased to appoint you as Assistant Professor in the department of Computer Science at Dr. B. B. Hegde First Grade College, Kundapura on probation for a period of one year with effect from the date of reporting to duty. Your appointment will be subject to the following terms and conditions;

1. As Assistant Professor, you shall draw a consolidated salary of Rs. 20,000/- (Rupees Twenty Thousand only) per month with effect from the date of reporting to duty.
2. You are requested to report to the Principal, Dr. B. B. Hegde First Grade College, Kundapura at the earliest.
3. If you are desirous of leaving the services of the institute during your period of probation, you are liable to give either three month's notice or pay three month's salary in lieu of such notice. Your appointment is terminable on furnishing one month's notice or on payment of salary in lieu of the notice period. On expiry of the probationary period, your services shall stand expired unless extended further.
4. This probationary appointment is subject to your producing the following certificates, in original:
 - a. Educational Qualification certificates
 - b. Age proof certificate
 - c. Work/ teaching experience certificate
 - d. Relieving certificate from the last employer
 - e. PAN card, Aadhar card, UAN for Provident fund (if allotted)Photostat copies of all the above certificates along with two passport size Photographs may also be produced for record.
5. You shall retire from services on reaching superannuation at the age of 60 years which may be extended on mutual consent for a future period.
6. You will be subject to rules of discipline and service regulations as formulated by the Society from time to time. You shall strictly follow the working hours of the Institute. You shall be entitled for leave as per the rules prescribed by the Management. You are liable to be transferred to any one of the constituent units of Coondapur Education Society @, Kundapura during your service.